

Required Documents for SmartPay Account Transfer/Conversion/Increase or Decrease Credit Limit

Dokumen Sokongan yang diperlukan untuk Permohonan Penukaran/ Pindahan Akaun / Kenaikan / Pengurangan Had Kredit Akaun

1. Required Supporting Documents : SmartPay Account Conversion:

	BERHAD	SDN BHD	SOLE PROPRIETOR / PARTNERSHIP	GOVERNMENT	REMARKS
PREPAID TO POSTPAID	<ul style="list-style-type: none"> KYC Form 	<ul style="list-style-type: none"> KYC Form 	<ul style="list-style-type: none"> KYC Form 	<ul style="list-style-type: none"> KYC Form 	<p>1. Latest Audited Account</p> <ul style="list-style-type: none"> Please submit complete set of audited account signed by chartered accountant; Audited account must be within 2 years prior to application date, either from <ul style="list-style-type: none"> -Date on Front Page; or - Chartered Accountant Signature Date whichever is latest
	<ul style="list-style-type: none"> Copy of SKDS Subsidy Letter (if applicable) 	<ul style="list-style-type: none"> Copy of SKDS Subsidy Letter (if applicable) 	<ul style="list-style-type: none"> Copy of SKDS Subsidy Letter (if applicable) 	<ul style="list-style-type: none"> Official Request Letter 	<p>2. Bank Statement</p> <ul style="list-style-type: none"> Please ensure opening balance, ending balance, total credit and total debit are visible
	<ul style="list-style-type: none"> Latest Audited Account 	<ul style="list-style-type: none"> Latest Audited Account 	<ul style="list-style-type: none"> Latest 6 months Bank Statement 		<p>3. CCRIS Form</p> <ul style="list-style-type: none"> Please ensure that the signature and stamp are clearly visible Only managers and above has the authority to sign
	<ul style="list-style-type: none"> Latest 2 months Bank Statement 	<ul style="list-style-type: none"> Latest 2 months Bank Statement 	<ul style="list-style-type: none"> EDD form & IC of director <p><i>* Must be filled in by all partners / owners of the entity</i></p>	<ul style="list-style-type: none"> Organization Chart 	
	<ul style="list-style-type: none"> CCRIS Consent 	<ul style="list-style-type: none"> CCRIS Consent 	<ul style="list-style-type: none"> CCRIS Consent 		

2. Required Supporting Documents : SmartPay Account Revision (Account Transfer / Credit Limit Increase / Decrease)

	BERHAD	SDN BHD	SOLE PROPRIETOR / PARTNERSHIP	GOVERNMENT	REMARKS
Transfer	<ul style="list-style-type: none"> Official Request Letter 				NIL
Increase/Decrease	<ul style="list-style-type: none"> KYC Form 	<ul style="list-style-type: none"> KYC Form 	<ul style="list-style-type: none"> KYC Form 	<ul style="list-style-type: none"> KYC Form 	1. Latest Audited Account <ul style="list-style-type: none"> Please submit complete set of audited account signed by chartered accountant; Audited account must be within 2 years prior to application date, either from <ul style="list-style-type: none"> -Date on Front Page; or - Chartered Accountant Signature Date whichever is latest
	<ul style="list-style-type: none"> Latest Audited Account 	<ul style="list-style-type: none"> Latest Audited Account 	<ul style="list-style-type: none"> Latest 6 months Bank Statement 	<ul style="list-style-type: none"> Official Request Letter 	2. Bank Statement <ul style="list-style-type: none"> Please ensure opening balance, ending balance, total credit and total debit are visible
	<ul style="list-style-type: none"> Latest 2 months Bank Statement 	<ul style="list-style-type: none"> Latest 2 months Bank Statement 	<ul style="list-style-type: none"> EDD Form & IC of director <p><i>* Must be filled in by all partners / owners of the entity</i></p>	<ul style="list-style-type: none"> Organization Chart 	3. CCRIS Form <ul style="list-style-type: none"> Please ensure that the signature and stamp are clearly visible Only managers and above has the authority to sign
	<ul style="list-style-type: none"> CCRIS Consent 	<ul style="list-style-type: none"> CCRIS Consent 	<ul style="list-style-type: none"> CCRIS Consent 		
	<ul style="list-style-type: none"> Official Request Letter 	<ul style="list-style-type: none"> Official Request Letter 	<ul style="list-style-type: none"> Official Request Letter 	<ul style="list-style-type: none"> Official Request Letter 	